



NOTICE - COMMITTEE APPOINTMENTS

The Township of Muskoka Lakes invites applications from qualified persons to participate as members on the following Township Advisory Committee:

Official Plan Review Steering Committee

This is an opportunity to contribute to your community. The term will last until the completion of the Township's new Official Plan, scheduled for late 2020. Candidates must be at least 18 years old, a Canadian citizen, and an elector in the Township. Those interested are invited to submit a completed Application Form by June 7, 2019 to the Clerk. An Application Form can be found on the Township website at www.muskokalakes.ca.

Cheryl Mortimer, Clerk
Township of Muskoka Lakes
Box 129, 1 Bailey Street
Port Carling, ON, P0B 1J0
(705) 765-3156 phone
(705) 765-6755 fax
cmortimer@muskokalakes.ca

Dated May 28, 2019

Personal information submitted is collected under the Municipal Freedom of Information and Protection of Privacy Act and will be used to appoint citizen members to the Township Advisory Committees and Boards.



**THE CORPORATION OF THE TOWNSHIP OF MUSKOKA LAKES
COMMITTEE / BOARD APPLICATION FORM**

The Ontario Human Rights Code prohibits discrimination in employment based on age, creed, disability, family and marital status, gender identity and gender expression, race and related grounds (such as ancestry, ethnicity, religion or place of origin), receipt of public assistance, record of offenses, sex and sexual orientation.

COMMITTEE OR BOARD APPLIED FOR: _____

NAME: _____
 Last First Middle Initial

ADDRESS: _____
 Street Number Street Name Town Province Postal Code

PHONE: _____
 Residence Business Mobile

E:MAIL: _____

QUALIFICATIONS

Are you an eligible elector in the Township of Muskoka Lakes? (resident, owner, or tenant of land or spouse of owner or tenant)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you a Canadian citizen?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you at least 18 years of age?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you employed by the Township of Muskoka Lakes?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you employed by the Township of Muskoka Lakes Public Library Board?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Have you served on a committee, local board or similar body before? **YES** **NO**
 If yes, please provide the committee or local board name and the duration of your participation.

Describe your volunteer and community involvement experience.

Describe your reasons for seeking appointment to this committee/local board and any other information you feel may be helpful when the Township is considering your application (please attach a resume and/or supporting documentation to assist with the review and decision making process).

Describe your skills, knowledge and experience that you would bring to this position.



THE CORPORATION OF THE TOWNSHIP OF MUSKOKA LAKES
COMMITTEE / BOARD APPLICATION FORM

I would like to become a member of the following committee/board:

- Official Plan Review Steering Committee

PLEASE READ CAREFULLY – CONDITIONS OF APPOINTMENT

Declaration of Pecuniary Interest

The *Municipal Conflict of Interest Act* requires all members of Council appointed committees or local boards to declare a direct or indirect pecuniary interest in any matter being considered by the committee or local board. The member must complete the Disclosure of Pecuniary Interest Form and submit it to the meeting secretary/Clerk (whichever is applicable) and disclose the interest during the designated portion of the meeting. Members who have declared an interest on any item shall not participate in the discussion of or vote on the item, and shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

Code of Conduct

Council appointed committee and local board members work on behalf of the Township of Muskoka Lakes Council for the members of the public and are required to adhere to the Township of Muskoka Lakes Code of Conduct for Members of Council and Local Boards (with the exception of the Muskoka Lakes Public Library Board). A copy of this Code of Conduct can be found on the Township of Muskoka Lakes website at www.muskokalakes.ca.

APPLICANT’S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that if appointed, falsified statements in this application shall be considered sufficient cause for dismissal. I have read and understand the requirements of me, should I be appointed to a committee or local board, under the *Municipal Conflict of Interest Act* and under the Township of Muskoka Lakes Code of Conduct for Members of Council and Local Boards.

Applicant’s Signature: _____ Date: _____

Personal information is collected under the authority of the Municipal Act, 2001 and will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56. Personal information on this form will be used to assess the candidate’s qualifications for appointment to one of the Township’s various committees or boards.

Thank you for your interest in the Township of Muskoka Lakes

Direct completed forms and enquiries to: Office of the Clerk, Township of Muskoka Lakes
1 Bailey St, PO Box 129, Port Carling, ON P0B 1J0
Phone: (705) 765-3156 Fax: (705) 765-6755
Email: cmortimer@muskokalakes.ca